- Write the words in the correct spaces. Listen to check your answers.

| DIALOG 1 | John: Hello?  
caller: Hello, could I _______________ Louise?  
John: Sorry, she’s not at home. Would you like to _______________ a message?  
caller: Yes, please tell her Sharon _______________.  

<table>
<thead>
<tr>
<th>leave</th>
<th>called</th>
<th>speak to</th>
</tr>
</thead>
</table>

| DIALOG 2 | John: Hello?  
caller: Hi, Shop-Right _______________?  
John: I’m sorry, you have the _______________ number.  
caller: Is this _______________?  

| 555-0114 | wrong | Supermarket |

| DIALOG 3 | John: Hello?  
caller: Hello, _______________?  
John: Yes, _______________ is John.  
caller: Hi, John! It’s Susan _______________.  

| Hi, John! | John | this | calling |
• Work with a classmate and continue each dialog. Write in the spaces below.

**DIALOG 1 (taking a message)**

**John** Hello?
**caller** Hello, could I speak to Louise?
**John** Sorry, she’s not at home. Would you like to leave a message?
**caller** Yes, please tell her Sharon called.
**John** ......................................................................................................................................
**caller** ......................................................................................................................................

**DIALOG 2 (wrong number)**

**John** Hello?
**caller** Hi, is this Shop-Right Supermarket?
**John** I’m sorry, you have the wrong number.
**caller** Is this 555-0114?
**John** ......................................................................................................................................
**caller** ......................................................................................................................................

**DIALOG 3 (Hi, John!)**

**John** Hello?
**caller** Hello, John?
**John** Yes, this is John.
**caller** Hi, John! It’s Susan calling!
**John** ......................................................................................................................................
**caller** ......................................................................................................................................
BASIC ENGLISH DIALOGS

Telephone

| **Aim** | Vocabulary practice; Listening practice; Speaking practice |
| **Level** | Beginner |

ANSWER KEY

DIALOG 1 (taking a message)

**John:** Hello?
**caller:** Hello, could I speak to Louise?
**John:** Sorry, she’s not at home. Would you like to leave a message?
**caller:** Yes, please tell her Sharon called.

* * * *

DIALOG 2 (wrong number)

**John:** Hello?
**caller:** Hi, Shop-Right Supermarket?
**John:** I’m sorry, you have the wrong number.
**caller:** Is this 555-0114?

* * * *

DIALOG 3 (Hi, John!)

**John:** Hello?
**caller:** Hello, John?
**John:** Yes, this is John.
**caller:** Hi, John! It’s Susan calling!

ACTIVITY SUGGESTION

- After they extend the dialogs on page 2, ask your learners to practice their conversations in pairs! Have one or two pairs perform for the entire class!